



**Escuela Popular
Board of Directors Meeting Minutes**

Tuesday, June 19, 2018 - 4:30 PM

This meeting was held at: Escuela Popular
149 N. White Road
San Jose, CA 95127

Board Member	Present	Absent	Board Member	Present	Absent
Dr. Pablo Reguerin, Board Chair	X		Ezequeil Olvera, Board Vice Chair		X
San Juana Ochoa, Board Treasurer	X		Dr. Bernard Gifford, Board Secretary	X	
Lisa Maria Castellanos	X		Lori Ramos Chavez	X	
Dolores Huerta		X	CTC Seat (Vacant)		

Also in attendance:

I. Call to Order Time																																									
The meeting was called to order by the Board President	4:38 PM																																								
II. Roll Call / Attendance																																									
See above.	4:38 PM																																								
III. Approval of Minutes of February 28, 2018:																																									
Motion: Dr. Bernard Gifford Second: San Juana Ochoa Vote <table border="0" style="margin-left: 40px;"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Castellanos</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Chavez</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td>X</td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Olvera			X		Ochoa	X				Gifford	X				Castellanos	X				Ramos Chavez	X				Huerta			X		4:39 PM
Member	Yay	Nay	Abstain	Absent																																					
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Gifford	X																																								
Castellanos	X																																								
Ramos Chavez	X																																								
Huerta			X																																						

IV. Public Comment

There were no public members who wished to address the Board of Directors.

V. Action & Discussion Items

5.1 Director's Report

There were a lot of accomplishments that were achieved this school year. We had a successful charter petition renewal from Escuela Popular CTC program. In addition, Escuela Popular was involved with a self-study this year. We have conducted a WASC self-study and received the WASC accreditation for both the AFLC and CTC High Schools for 6 years. We kept the school open and running during construction. The construction includes 25 high efficiency, high performing classrooms.

There are many things to look forward to the new school year. The Bilingual Family Learning Center will be in one site. We will be providing our own school lunch and breakfast program with the motto of pure, simple, and enjoyable meals. This will be for our TK-12th grade program. We are fortunate to have a kitchen that came with the building. We also opened a future teacher pathways program cohort for our future teachers in the school. We have 42 staff and alumini students that are currently registered for this program. We had a first cohort session on June 15th. We have done work concerning zoning for the new school year that includes the welcoming center, the elementary and middle school, the high school youth and adults, the childcare center and the staff lounge. Next year we will also provide an enhanced instructional coach support for all teachers.

The enrollment for Escuela Popular and across the area have been reducing. The three year analysis shows dips on certain months and looking for ways to intervene to keep the ADA in a steady level. The ADA targets for the AFLC program is 376 and CTC program is 334 in the AM and 334 in the PM. Staff was informed that we will not be able to offer a 3% COLA across the board. We will maintain level of benefits at the same levels and maintain the retirement contribution at the same level. There will be a Family Night on July 27 to provide access to families to the new campus. Teachers are able to come on August 1st to set up their classroom. Ribbon cutting will be on August 11th at 9 AM.

4:41 PM

5.2 Approval LCAP & Annual Updates for EP CTC (Moved from Action Item 5.4)

We had recently updated the WASC School Action Plan and Charter Petition with our 2018-19 LCAP to develop three aligned goals for the next three years to improve the outcome for all students. The first goal is to increase engagement and retention of students and families by providing students and families with a system to understand and track their academic progress towards the mastery of learning goals, measured by formative and summative performance-based assessments. The second goal is to increase student achievement toward meeting the 21st Century Skills and College and Career Readiness through aligned and clearly articulated instructional objectives with appropriate progression relevant to student needs. The third goal is to provide students and families with the necessary academic and social and emotional resources to support academic achievement and retention.

The Student Achievement Directors presented the LCAP Goals, Annual Update Data and overall achievement data to the Board. The credit completion rate for the High School CTC program is 73%. The rate for the High School AFLC program is 79%. We are focusing more on instructional mentoring the next school year. We had students complete a district level assessment to measure their levels in reading and math. We use the NWEA as the program for assessing the students. The growth targets for 3rd to 8th grade is 48%; the growth target for the High School AFLC is 47%; the growth target for the High School CTC is 43%. The average score increase for the High School AFLC between the pre and post was 85 points. The average score increase for the High School CTC between the pre and post was 45 points. The 3rd to 8th grade students had an improvement on their Lexile Score by 69% from last year. The High School AFLC program improved by 49%; the High School CTC program improved by 52%. The reading portion for the NWEA MAP Pre- and Post- RiT Testing score averages for the Dual Language is 189 points in the fall and 195 points in the spring; for the High School AFLC program, the scores is 185 points in the fall and 187 points in the spring; for the High School CTC program, the scores is 191 points in the fall and 194 points in the spring.

The Dual Language uses the Smarter Balance Preliminary to get the ELA and Math Results. They also use the TEN Feedback Loop Data to survey the stakeholders to ensure we are meeting their needs. The TEN feedback measures relationship, relevance and responsibilities regarding the quality of education for the school. The overall score is 8.3. We had 69 graduates for the High School program this year.

There was a vote for Approval of LCAP & Annual Updates for EP CTC:

Motion: Lori Ramos Chavez
 Second: Dr. Bernard Gifford

Member	Yay	Nay	Abstain	Absent
Reguerin	X			
Olvera				X
Ochoa	X			
Gifford	X			
Castellanos	X			
Ramos Chavez	X			
Huerta				X

Motion Carries

5:10 PM

<p>5.3 Approval LCAP & Annual Update for EP AFLC and Federal Supplement (Moved from Action Item 5.5)</p>	<p>There was a vote for approval for LCAP and Annual Update for EP AFLC and Federal Supplement:</p> <p>Motion: Dr. Bernard Gifford Second: San Juana Ochoa</p> <table border="0"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Castellanos</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Chavez</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td>X</td> <td></td> </tr> </tbody> </table> <p>Motion Carries</p>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Olvera			X		Ochoa	X				Gifford	X				Castellanos	X				Ramos Chavez	X				Huerta			X		<p>5:34 PM</p>
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<p>5.3 Approval of 2018-19 Budget (Moved from Action Item 5.6)</p>	<p>There was a vote for Approval of 2018-19 Budget:</p> <p>Motion: Dr. Bernard Gifford Second: San Juana Ochoa</p> <table border="0"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Castellanos</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Chavez</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td>X</td> <td></td> </tr> </tbody> </table> <p>Motion Carries</p>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Olvera			X		Ochoa	X				Gifford	X				Castellanos	X				Ramos Chavez	X				Huerta			X		<p>5:35 PM</p>
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<p>5.4 Approval of 2017-18 EPA Plan (Moved from Action Item 5.7)</p>	<p>There was vote for Approval of 2017-18 EPA Plan:</p> <p>Motion: Dr. Bernard Gifford Second: San Juana Ochoa</p> <table border="0"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Castellanos</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Chavez</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td>X</td> <td></td> </tr> </tbody> </table> <p>Motion Carries</p>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Olvera			X		Ochoa	X				Gifford	X				Castellanos	X				Ramos Chavez	X				Huerta			X		<p>5:47 PM</p>
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<p>5.5 Approval of Revised Final Audit (Moved from Action Item 5.9)</p>	<p>There was a vote for Approval of Revised Final Audit: Motion: San Juana Ochoa Second: Dr. Bernard Gifford</p> <table border="0"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Castellanos</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Chavez</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td></td> <td>X</td> </tr> </tbody> </table> <p>Motion Carries</p>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Olvera				X	Ochoa	X				Gifford	X				Castellanos	X				Ramos Chavez	X				Huerta				X	<p>5:48 PM</p>
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<p>5.6 Approval Policy for Promoting a Safe and Secure Learning Environment for All (Moved from Action Item 5.10)</p>	<p>There was a vote for Approval Policy for Promoting a Safe and Secure Learning Environment for All: Motion: Dr. Bernard Gifford Second: San Juana Ochoa</p> <table border="0"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Castellanos</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Chavez</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td></td> <td>X</td> </tr> </tbody> </table> <p>Motion Carries</p>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Olvera				X	Ochoa	X				Gifford	X				Castellanos	X				Ramos Chavez	X				Huerta				X	<p>5:50 PM</p>
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<p>5.7 Approval 2018-19 Application for Funding (Moved from Action Item 5.8)</p>	<p>There was a vote for approval for 2018-19 Application for Funding: Motion: San Juana Ochoa Second: Dr. Bernard Gifford</p> <table border="0"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Castellanos</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Chavez</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td></td> <td>X</td> </tr> </tbody> </table> <p>Motion Carries</p>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Olvera				X	Ochoa	X				Gifford	X				Castellanos	X				Ramos Chavez	X				Huerta				X	<p>5:51 PM</p>
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<p>5.8 Approval Business Service Provider (Moved from Action Item 5.11)</p>	<p>There was a vote for approval for Business Service Provider: Motion: Dr. Bernard Gifford Second: San Juana Ochoa</p> <table border="0"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Castellanos</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Chavez</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td></td> <td>X</td> </tr> </tbody> </table> <p>Motion Carries</p>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Olvera				X	Ochoa	X				Gifford	X				Castellanos	X				Ramos Chavez	X				Huerta				X	<p>5:53 PM</p>
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Huerta				X																																						
<p>5.9 Approval Annual Board of Director's Meeting Calendar (Moved from Action Item 5.12)</p>	<p>There was a vote for approval for Annual Board of Director's Meeting Calendar: Motion: San Juana Ochoa Second: Lori Ramos Chavez</p> <table border="0"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Castellanos</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Chavez</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td></td> <td>X</td> </tr> </tbody> </table> <p>Motion Carries</p>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Olvera				X	Ochoa	X				Gifford	X				Castellanos	X				Ramos Chavez	X				Huerta				X	<p>5:54 PM</p>
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<p>5.10 Consent Agenda (Moved from Action Item 5.13)</p>	<p>There was a vote for approval for the consent agenda: Motion: Dr. Bernard Gifford Second: San Juana Ochoa</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;">Member</th> <th style="text-align: center;">Yay</th> <th style="text-align: center;">Nay</th> <th style="text-align: center;">Abstain</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olyera</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Ochoa</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Castellanos</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Chavez</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> </tr> </tbody> </table> <p>Motion Carries</p>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Olyera			X		Ochoa	X				Gifford	X				Castellanos	X				Ramos Chavez	X				Huerta			X		<p>5:55 PM</p>
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<p>5.12 Facilities Update (Moved from Action Item 5.2)</p>	<p>We are in progress of completing the building and tracking to be on or under budget. The building should be complete by the second week of July. We will be moving the third week of July. August 11 is the Ribbon Cutting event.</p>	<p>5:56 PM</p>																																								
<p>5.13 Financial Update (Moved from Action Item 5.3)</p>	<p>Nancy Lin from Edtec presented the board with an overview of the financial report and update.</p>	<p>5:58 PM</p>																																								
<p>VI. Closed Session</p>																																										
<p>6.1 Section 54957: Public Employee Discipline/Dismissal/Release <i>Approved three General Release of Claims and Settlement Agreements</i></p>		<p>6:11 PM</p>																																								
<p>VII. Adjournment</p>																																										
<p>7.1 Meeting Adjournment</p>		<p>6:20 PM</p>																																								