



Escuela Popular Board of Directors Meeting Minutes

Tuesday, May 9, 2017– 4:30 PM

This meeting was held at: Escuela Popular
149 N. White Road
San Jose, CA 95127

Board Member	Present	Absent	Board Member	Present	Absent
Pablo Reguerin, Board Chair	X		Lori Ramos Ehrlich, Board Vice Chair	X	
San Juana Ochoa, Board Treasurer	X		Dr. Bernard Gifford, Board Secretary	X	
Dr. Rebeca Burciaga	X		Ezequiel Olvera	X	
Dolores Huerta		X	CTC Seat (Vacant)		

Also in attendance:

I. Call to Order & Roll Call	Time																																								
The meeting was called to order by the Board's Secretary	4:35 PM																																								
II. Roll Call / Attendance																																									
See above.	4:35 PM																																								
III. Approval of Minutes of February 28, 2016:																																									
Motion: Dr. Bernard Gifford Second: Ezequiel Olvera Vote <table border="1" style="margin-top: 10px;"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td></td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>Ramos Ehrlich</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Burciaga</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin				X	Ramos Ehrlich	X				Ochoa	X				Gifford	X				Burciaga	X				Olvera	X				Huerta				X	4:36 PM
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IV. Closed Session																																									
6.1 Section 54956.9: Conference with Legal Counsel – Anticipated Litigation <i>Significant exposure to litigation pursuant to paragraph (2) and (3) or subdivision (d) of Section 54956.9: 1 potential case</i> No action was taken	4:36 PM																																								
6.2 Report Out of Closed Session on Any Action Taken No action was taken																																									

V. Public Comment		
There were no public members who wished to address the Board of Directors.		
VI. Action & Discussion Items		
5.1 Facilities Update	5.1.1 Project Description	
	The Board of Directors was presented with the drawings of the existing and new buildings for Escuela Popular. The new buildings will consist of 24 buildings; there will be a total of 20 classrooms for the 2 two-story building and 4 classrooms for the one-story building. The PE Building will be demolished and turned into a parking lot. There will be a separation of entrance between Escuela Popular and Alum Rock Union School District. There will be additional parking in front of the school and behind the field towards James Lick High School. The anticipated date to complete the project is in August 2018.	
	The project is phased into three sections, which needed three different permits. The first two permits is for the parking lot, demolition of the PE buildings, electrical and plumbing work. Those permits were approved by the DSA. The last permit is for the modular buildings. Production for the modular building will begin on September 2017 and be delivered and set on the foundation on January 2018. The Environmental Study was completed and the CEQA was approved by the East Side Union High School District on May 4, 2017. The kick-off for the project will begin on May 10, 2017 and estimated start time to start on project will be in June.	4:52 PM
	5.1.2 Project Budget	
	JoAnn Koplin gave the breakdown for project budget. The cost for the general contractor onsite is \$8.1 million. The AMS cost for the modular building is \$10.0 million.	5:05 PM
	5.1.3 Financing	
Ed Wildman gave a presentation concerning the financing for the project. CSFA were pleased to move forward. They were able to decrease cost of equity. The interest rate of the bonds is 6.675%. For the financing schedule, the releasing for the preliminary offer memorandum is on May 16, 2017. There is a plan to lock the rate on the last week of May.	5:11 PM	
5.1.4 Project Schedule		
JoAnn gave an overview of schedule with the project. The coordination dates are between April and May. The construction, bond closing and DSA increment two will be in June. The plan production begins September 15, 2017. The building delivery is arriving January 15. The completion of the project will be completed on August 2018. There will be weekly construction meetings to keep track on the deadlines for the project.	5:21 PM	
5.1.5 Bond Offering: Agreement and Resolution		
There are two sets of resolutions for approval for the project. The first part of resolutions is to approve the project documents and structure. The second part of resolutions are approving the finances of the project; this includes the amount, the piperjack underwriters and parties involved with the transaction.	5:28 PM	

<p>5.2 Resolution Authorizing Project and Financing</p>	<p>Approval for the Resolution Authorizing Project and Financing</p> <p>Motion: Dr. Bernard Gifford Second: Dr. Rebeca Burciaga Vote</p> <table border="1" data-bbox="326 394 927 695"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Ehrlich</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Burciaga</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td></td> <td>X</td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Ramos Ehrlich	X				Ochoa	X				Gifford	X				Burciaga	X				Olvera	X				Huerta				X	<p>5:39 PM</p>
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<p>5.3 Financial Update</p>	<p>Cheryl Leong and Steve Campos gave a presentation of the financial statements and updates.</p>	<p>5:40 PM</p>																																								
<p>5.4 Director's Report</p>	<p>We are currently working on the LCAP for 2017-18 school year. At the next board meeting, there will be a presentation concerning the LCAP. We are currently getting feedback from staff and parents for the LCAP. From there, we will have the revised LCAP for the following school year.</p> <p>WASC Self Study will be visiting Escuela Popular on March 12-14, 2018. We will reach out to the board members to be present during their visit. They will have 9 visiting committees.</p> <p>Attendance has dropped below the projected amount. The Attendance Department is closely looking at the attendance to see how to recruit and retain our students.</p> <p>From the Special Education Department, We are currently serving 24 students within AFLC and CTC that are receiving services under the IEP. We have 4 students that are pending eligibility.</p> <p>Escuela Popular was selected by Venture Church for its Beautiful Day Project that took place on April 29-30. Over 700 volunteers came and assisted with the project. They worked on painting on the exterior classrooms, recreate the garden, additional landscaping, double the size of the sandbox for Childcare and basketball court was restriped and added Escuela Popular's name in the middle of the court.</p> <p>In April, we had a visit from UC Berkeley Principal Leadership Institute. Dr. Rebecca Cheung invited Escuela Popuular and present at their annual Network Conference of the Bay Area Dual Language Schools because of our program offered at Escuela Popular.</p> <p>Escuela Popular was recognized by the Santa Clara County Office of Education for having the Bilingual/Multicultural for adopting a resolution for Seal of Biliteracy and Pathway Award.</p> <p>The Senior Speeches is on May 23-26. We encourage board members to attend this event. The annual Parent Conference will be on May 20, 2017. Our annual Escuela</p>	<p>5:50 PM</p>																																								

	Popular BBQ is on June 3 rd . The graduation for kindergarten and 8 th grade is on June 14. The graduation for high school is on Saturday, June 17, 2017.																																									
5.5 Consent Agenda	<p>Approval for the Consent Agenda</p> <p>Motion: Pablo Reguerin Second: Dr. Rebeca Burciaga Vote</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Ehrlich</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Burciaga</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td></td> <td>X</td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Ramos Ehrlich	X				Ochoa	X				Gifford	X				Burciaga	X				Olvera	X				Huerta				X	5:57 PM
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VII. Adjournment																																										
	Meeting Adjourned	5:58 PM																																								