



CERTIFICATED VACANCY ANNOUNCEMENT

Title: ELEMENTARY (KINDERGARTEN) BILINGUAL TEACHER
FLSA Status: Exempt
Location: 149 N. White Rd, San Jose, CA 95127
Date: September 2020

DESCRIPTION OF SCHOOL

Escuela Popular (EP) began as a community based grassroots school to address a growing need for English instruction in East San Jose and as a consequence, has been providing education services since 1986. Within the first year of its operation, the demand for learning and schooling grew rapidly and EP continued to expand in number of students, classes, and services to meet the growing need. In 2002, EP was able to function independently and acquired its own non-profit status, assuming the name Escuela Popular Del Pueblo.

EP provides educational services to over 900 students in three age-appropriate programs. Our students are predominantly Latino. Most of our students are first generation immigrants who come from Spanish-speaking households. The Elementary School implements the Two-Way Dual Language Immersion program with Spanish being the target language. The elementary program service students in grades K-8. The Under 19 High School Program serves students ranging in age from 14-19, while the Over 19 High School Program serves adult students in the morning and evening programs. The Over 19 High School Program provides childcare services for its students.

DUTIES/RESPONSIBILITIES

- Provides multiple or single subject instruction in Spanish and English to students; prepares daily lesson plans utilizing textbook materials, supplemental instruction materials, audio and visual aids, etc.
- Develops a positive and effective classroom culture with high expectations for all students
- Implements curricula and classroom activities to meet state standards
- Understands and delivers English Language Development instruction
- Writes and delivers weekly lesson plans using Backwards Design method
- Identifies unique student needs and responds accordingly, collaborating with other teachers and outside service providers when necessary
- Utilizes assessments to recalibrate instructional practices



- Schedules and confers with parents/students periodically. Confers with school personnel (e.g., directors, teachers, supervisor, etc.) as necessary
- Provides behavioral and academic intervention for students as needed
- Supervises and disciplines students (e.g., classroom, hallways, restroom, lunchroom, assemblies, bus duty, etc.)
- Evaluates students through the utilization of teacher made tests, standardized tests, and observations
- Performs required supplemental duties (e.g., takes attendance, grade card reporting, interim reports, book orders, supply orders, emergency medical forms, student cumulative folders, bulletin boards, etc.)
- Participates in and helps supervise emergency preparedness drills (e.g., earthquake, fire, etc.)
- Demonstrates regular and predictable attendance
- Participates in professional development activities, including in-service, workshops, seminars, and conferences
- Serves on education-related committees (e.g., curriculum, course of study, textbook, etc.)
- Participates in in extra-curricular and school community activities
- Collaborates with colleagues in order to align curriculum and share best practices
- Performs other duties required in job description and as assigned by supervisor

REQUISITE CHARACTER TRAITS

- A passion for teaching and command of the subject matter
- Think parents are part of the solution, not part of the problem
- Committed to preparing EVERY student for college
- Willing to engage in constant efforts to improve personal instruction
- Reflective learner
- Passionate about developing an extraordinary classroom environment
- Confident that data driven instruction can be an effective tool for bolstering student achievement
- Exhibits compassion, resilience, and no-excuses attitude
- Excellent demeanor with students; command respect, excellent classroom management skills

REQUIRED QUALIFICATIONS

- Bachelor's or advanced degree
- Appropriate valid Multiple Subject California Credential
- CLAD or BCLAD (preferred)
- Bilingual skills in English and Spanish



COMPENSATION

EP is dedicated to all employees and their families well-being. EP offers a competitive salary as well as a comprehensive benefits package including medical, dental, vision, and life insurance. Although EP does not post salary structures, we are happy to walk candidates through the compensation package.

Please forward a cover letter, resume, copy of valid California credential, and letters of recommendation to hr@escuelapopular.org. Please note that candidates will only be contacted if selected for an interview.

Escuela Popular is an Equal Opportunity Employer.