

  
**ESCUELA POPULAR**  
Educates to Transform Lives  
Meeting of the Board of Directors  
*Closed Session may commence at an earlier hour*

**Wednesday, October 14, 2015**  
**4:30 PM**

**ESCUELA POPULAR**  
**149 N. White Road**  
**San Jose, CA 95127**

*Board Members*

- Pablo Reguerin, Chair
- Lori Ramos Ehrlich, Vice-Chair
- San Juana Ochoa, Treasurer
- Dr. Bernard Gifford, Secretary
- Dr. Rebeca Burciaga
- Ezequiel Olvera
- Dolores Huerta
- Vacancy (CTC seat)

**1.0 Call to Order**

The meeting started at 4:51 PM

**2.0 Roll Call/Attendance**

Board Members Present: Pablo Reguerin, San Juana Ochoa, Dr. Rebeca Burciaga, Dr. Bernie Gifford, Ezequiel Olvera,

Not Present: Lori Ramos & Dolores Huerta

Others Present: Patricia Reguerin, Jamie Sandoval

**3.0 Approve minutes as of June 16, 2015**

Dr. Bernie Gifford motioned to approve June 16, 2015 minutes. Dr. Rebecca Buricaga second the motion. The motion was carried.

**4.0 Public Members who wishes to address the Board of Directors**

There were no public members who wished to address the Board of Directors.

**5.0 Action/Discussion Items**

**5.1 Director's Report**

Ms. Patricia Reguerin indicated of various activities that are occurring in the school. She stated the in-service took place in August of 2015 and was very successful. They had time with the teachers by building the community and dive into some topics throughout the year such as forms of assessment, common core, and understanding the Lexile Scores (NWEA Assessment for 3<sup>rd</sup> Grade and up for Reading and Math and determines growth for the students). The library has been set up for Lexile Score so students are able to get the books based on their scores.



The attendance of the Dual Language School has grown consistently throughout the years. The youth high school has been consistent with attendance during the year. The adult high school attendance has noticed a reduction from last year. The reason being is that employment has been picking up (meaning students are working and getting promoted within their employment and cannot continue school because of the demand for work) and students moving out because of cost of rent. The school continues to open the doors for enrollment and getting the students coming to the school.

In Special Education, the service provider has decided to discontinue their service in the South Bay. Dr. Janice Chavez has helped in organizing a Special Education Service in house. She assisted in finding someone who will be able to assist in this new department. The population of students is 29 and growing to possibly 32 to 33 for both the Dual Language and High School under the age of 22.

The health benefits this year only increased by 1% instead of the usual 10 to 20%. Escuela Popular paid 100% of the benefits to their employee-only premium and increasing the employer contribution towards dependents. The last 4-5 years have been difficult to cover employees. There was also change in our benefits brokers to Arthur Gallager who shopped around for secondary benefits such as dental, vision and life, which allowed us to enrich those benefits.

## **5.2 Financial Update**

Mr. John Westerlund presented the board with a financial update.

## **5.3 First Interim Budget Approval**

Mr. John Westerlund presented the board with the State Budget for 2015. He explained about adding new things that were not in the budget, including \$530 per ADA for common core funds (assessment).

## **5.4 Facilities Update (moved to beginning of Action/Discussions Items)**

Ms. Patricia Reguerin reported that there was a meeting with the school district that will go into great detail on the post session. They are working diligently on the bond financing with Piper Jaffray. Piper Jaffray spoke about the bonds in great detail of where the CSFA (California School Finance Authority) issues bonds, the bank buys the bonds, and then the bank turns around and gives the bond to Escuela Popular to do the project. The market rate for the bonds is at a 30-year fixed rate at a high 5%. The schedule is to go to the CSFA on Friday, October 23, 2015 with Christine (from Oracle) and submit a detail package to them.

## **5.5 Process for Selecting Constructions Firms (moved to beginning of Action/Discussion Items after Facilities Update)**



JoAnn, the project manager, indicated that we should bring a general contractor to modify the building site. They will be working with the architects for the building and construction and finalizing the deal. During the process, they will be working on the pricing for the project and submit prequalification to contract groups that have experience. The cost for the actual building is \$7 million plus an additional \$2-3 million for installations. They have worked with various contractors that were available. The only name came up was Swenson Builders. Also, there is an amendment of equal involvement for the project (due diligence). The Board wants to move forward, given it is at a low cost and completed in a timely manner.

There was a vote to move forward with the project. Ms. SanJuana Ochoa motioned to approve the invitation of general contractors with the amendment to have a minority companies and workers involved. Dr. Bernard Gifford seconds the motion. The motion carries.

## **5.6 Renewal of Board Member Terms and Office**

All members of the board that were present wish to continue serving on the board with their respective positions. Ms. SanJuana Ochoa motioned to approve the appropriate board members to serve an additional term. Dr. Bernard Gifford second the motion. The motion carries.

## **5.7 Executive Director's Performance Review Process**

There was a brainstorm for the upcoming year for how the Executive Director is going to be evaluated.

## **5.8 Consent Agenda**

### **5.8.1 Check Register**

### **5.8.2 Approval of Education Protection Act Resolution and Spending Plan**

There was a vote for the Consent Agenda. Dr. Bernard Gifford motioned to approve the Education Protection Act Resolution and Spending Plan. Dr. Rebeca Buricaga second the motion. The motion carries.

## **6.0 Closed Session**

### **6.1 Section 54956.8: Conference with Real Property Negotiators**

### **6.2 Report Out of Closed Session on Any Action Taken**

## **7.0 Adjournment**

Meeting adjourned at 6:39 PM