

Escuela Popular
Board of Directors Meeting Minutes
ESCUELA POPULAR
 Tuesday, February 23, 2016 - 4:30 PM
Educatos to Transform Lives

This meeting was held at: Escuela Popular
 149 N. White Road
 San Jose, CA 95127

| Board Member | Present | Absent | Board Member | Present | Absent |
|----------------------------------|---------|--------|--------------------------------------|---------|--------|
| Pablo Reguerin, Board Chair | X | | Lori Ramos Ehrlich, Board Vice Chair | | X |
| San Juana Ochoa, Board Treasurer | X | | Dr. Bernard Gifford, Board Secretary | X | |
| Rebeca Burciaga | X | | Ezequiel Olvera | X | |
| Dolores Huerta | | X | CTC Seat (Vacant) | | |

Also in attendance:

| I. Call to Order & Roll Call Time | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---------|-----|---------|---------|--------|----------|---|--|--|--|---------------|--|--|--|---|-------|---|--|--|--|---------|---|--|--|--|----------|---|--|--|--|--------|---|--|--|--|--------|--|--|---|--|---------|
| The meeting was called to order by the Board President | 4:42 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| II. Roll Call / Attendance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| See above. | 4:44 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| III. Approval of Minutes of October 14, 2015: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Motion: Rebeca Burciaga Second: San Juana Ochoa <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Ehrlich</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Burciaga</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td>X</td> <td></td> </tr> </tbody> </table> | Member | Yay | Nay | Abstain | Absent | Reguerin | X | | | | Ramos Ehrlich | | | | X | Ochoa | X | | | | Gifford | X | | | | Burciaga | X | | | | Olvera | X | | | | Huerta | | | X | | 4:45 PM |
| Member | Yay | Nay | Abstain | Absent | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reguerin | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ramos Ehrlich | | | | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ochoa | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Gifford | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Burciaga | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Olvera | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Huerta | | | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reguerin moved to approval of minutes of October 14, 2015 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| IV. Public Comment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Ms Daisy Barocio, Principal of the Dual Language Academy, invited the board of directors for the reading marathon for the Dual Lanaguage Academy. She also indicated that it was reading week and staff are involved on this event.

V. Action & Discussion Items

| | | |
|----------------------------------|--|----------------|
| <p>5.1 Director's Report</p> | <p>Ms Patricia Reguerin introduced on them working on the poll of the preliminary data for assessment (focusing on reading and math). Students come in different levels and have been tracking students that are meeting their growth target who have been in school for three years and more. Another mechanism that is used to measure student's performance are RIT scores and Nexile scores. The library has been set up by Lexile Score so students are able to get the books based on their scores. LCAP will be discussed in June 14 Board Meeting that will continue with the 3 year plan that was done two years ago.</p> <p>Attendance has dropped in the High School Progam for the adults. We are looking ways to recruit and maintain the adult students. Reasons for dropped in attendance is because of employment and cost of rent. There are a withdraw forms in the main office for students that would like to withdraw from the school. There are programs and other activities to encourage students to come to school. In addition, there was a suggestion of having make-up course on a Saturday for students who missed class during the week.</p> <p>We are doing Special Education in house. One of the things that we needed to do is to join a SELPA. We applied to join with the El Dorado Charter SELPA. We are waiting to hear back next month about our acceptance. It will funnel from the Charter to us instead of the East Side School District.</p> <p>We had a visit from the California Charter School Association. The CCSA are still working on the metrics. They informed the CCSA that the staff are not treating this as a job but doing what they love to do. They offered to look into their data to help us out.</p> | <p>4:47 PM</p> |
| <p>5.2 Financial Update</p> | <p>John Westerlund presented the board with an overview of financial report and update.</p> | <p>5:09 PM</p> |

| <p>5.3 Facilities Update</p> | <p>We have extended our lease agreements with the Emmanuel Baptist Church for 1 year. They will not increase rent, but are looking at utilities cost and would like us to share the cost of utilities with us, which was not part of the previous lease.</p> <p>Since the board meeting, the district did not approve the plans. We are reaching out to each board member to understand what were the concerns. They have met with 3 of their board members to discuss their needs. The Alum Rock School District would like our authorizing district (East Side Union High School District) to be involve with this project. East Side is helping out with the parking situation to allow us to use James Lick High School Student Parking. They also wanted to build a parking space using the East Side Union High School District property that will allow both Escuela Popular and James Lick High School to share the parking space.</p> <p>There was a selection that was made for a general contractor. Ray Ruiz was working with JoAnn about the process of getting someone to assist us. There were 4 initial contractors that came and two dropped out during the process of selecting the appropriate contractor. We have decide to go with Swenson Builders. There were samples that were shown by the contractor to show previous work</p> | <p>5:19 PM</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|----------------|---------|--------|---------|--------|----------|---|--|--|--|---------------|--|--|--|---|-------|---|--|--|--|---------|---|--|--|--|----------|---|--|--|--|--------|---|--|--|--|--------|--|--|--|---|----------------|
| <p>5.4 Approval of Squar Milner, LLP Audit Services Proposal</p> | <p>There was a vote to approve audit proposals for a three year contract.</p> <p>Motion: Dr. Bernard Gifford Second: San Juana Ochoa</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;">Member</th> <th style="text-align: center;">Yay</th> <th style="text-align: center;">Nay</th> <th style="text-align: center;">Abstain</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Ehrlich</td> <td></td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>Ochoa</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Burciaga</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> </tbody> </table> <p>Reguerin moved to approve the audit contract for 2015-2016.</p> | Member | Yay | Nay | Abstain | Absent | Reguerin | X | | | | Ramos Ehrlich | | | | X | Ochoa | X | | | | Gifford | X | | | | Burciaga | X | | | | Olvera | X | | | | Huerta | | | | X | <p>5:54 PM</p> |
| Member | Yay | Nay | Abstain | Absent | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reguerin | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ramos Ehrlich | | | | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Gifford | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Burciaga | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Olvera | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Huerta | | | | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>5.5 Executive Director's Performance Review Process</p> | <p>There was a brainstorm on how the Executive Director will be evaluated for the upcoming year.</p> | <p>5:56 PM</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>5.6 Form 700</p> | <p>There was a discussion concerning Form 700</p> | <p>6:04 PM</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>5.7 Consent Agenda</p> | <p>There was a vote for the Consent Agenda</p> <p>Motion: Dr. Bernard Gifford Second: Ezequeil Olvera</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;">Member</th> <th style="text-align: center;">Yay</th> <th style="text-align: center;">Nay</th> <th style="text-align: center;">Abstain</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ramos Ehrlich</td> <td></td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>Ochoa</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Burciaga</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Olvera</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Huerta</td> <td></td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> </tbody> </table> <p>Reguerin moved to approve the Consent Agenda</p> | Member | Yay | Nay | Abstain | Absent | Reguerin | X | | | | Ramos Ehrlich | | | | X | Ochoa | X | | | | Gifford | X | | | | Burciaga | X | | | | Olvera | X | | | | Huerta | | | | X | <p>6:05 PM</p> |
|-----------------------------------|---|----------------|---------|--------|---------|--------|----------|---|--|--|--|---------------|--|--|--|---|-------|---|--|--|--|---------|---|--|--|--|----------|---|--|--|--|--------|---|--|--|--|--------|--|--|--|---|----------------|
| Member | Yay | Nay | Abstain | Absent | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Olvera | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Huerta | | | | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>VI. Closed Session</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>VII. Adjournment</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>Meeting Adjourned.</p> | <p>6:05 PM</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |