



Meeting Minutes of the Board of Directors  
Closed Session may commence at an earlier hour

April 28<sup>th</sup>, 2015  
4:30 PM

ESCUELA POPULAR  
149 N. White Road  
San Jose, CA 95127

- | <u>Board Members</u> |                                |
|----------------------|--------------------------------|
| ▪                    | Pablo Reguerín, Chair          |
| ▪                    | Lori Ramos Ehrlich, Vice-Chair |
| ▪                    | San Juana Ochoa, Treasurer     |
| ▪                    | Dr. Bernard Gifford, Secretary |
| ▪                    | Dr. Rebeca Buriaga             |
| ▪                    | Ezequiel Olvera                |
| ▪                    | Dolores Huerta                 |
| ▪                    | Vacancy (CTC seat)             |

Agenda

1.0 Call to Order

The start of the meeting was not recorded.

2.0 Roll Call / Attendance

Board Members Present: Pablo Reguerin, Lori Ramos, San Juana Ochoa, Dr. Rebeca Burciaga and Ezequiel Olvera. Teleconferencing: Lori E. Ramos

Others Present: Patricia Reguerin, JoAnn Koplín, Ray Ruiz, Jamie Sandoval, Gricela Gonzalez, Glenda Rojas, Katherin Forture, John Westerlund & Steve Campos.

3.0 Approve Minutes of October 27 & February 24, 2015

Ms. Lori Ramos motioned to approve the October 27 & February 24, 2015 minutes. San Juana Ochoa seconded the motion. The motion was carried.

4.0 Public Members Who Wish to Address the Board of Directors

There were no public members who wished to address the Board of Directors.

5.0 Action/Discussion Items

5.1 Director's Report

**Academic Achievement:**

Currently we are reviewing our LCAP to prepare our annual update and revision. On a weekly basis the Leadership Team has been meeting to analyze and report on progress achieved. In May we will hold several meetings with students, staff, and parents to present our progress and get their input on our progress and new actions to be considered as we revise our LCAP.

During the months of April and May all our stakeholders will participate in the TEN feedback loop. Stakeholders will be able to give us feedback on the three goals we set for our LCAP that are related to the 12 priority areas that were determined last year using the same TEN survey tool. We will share the completed LCAP with the board during our June meeting.

**Assessment:**

Local Assessment (NWEA)

At the DL, 3-8<sup>th</sup> graders will be taking the NWEA post-test in May and June.

At the high school the local assessment NWEA post-test will take place in May and June.

Smarter Balance Testing (CAAASP) for 3<sup>rd</sup> grade -8<sup>th</sup> grade will take place between March 19 and April 23<sup>rd</sup>. We are happy to report that administration of the test went smoothly with very minimal technology issues. We received mixed reviews from the students regarding their experience, some liked it and others thought it was difficult and challenging to take on the computer.

The 11<sup>th</sup> graders will be tested from April 27 to May 8<sup>th</sup>.

The Science CST exam for 5<sup>th</sup>, 8<sup>th</sup> & 10<sup>th</sup> grades will take place on May 5<sup>th</sup> and May 6<sup>th</sup>.

**Attendance:**

P2 attendance numbers dropped in the high school. P2 shows that we are 36.5 ADA below our budgeted number. The drop is aligned to the drop we normally experience annually. ADA is lower than last year. One of the contributing factors is the need for childcare for our new students. There is a waiting list but there is not the capacity.

**Retention/Recruitment:**

As always, we have an open enrollment process and will continue to recruit throughout the year. Transitional Kindergarten and Kindergarten orientations continue to happen monthly. The TK to 8<sup>th</sup> grade enrollment is projected to grow next year to around 296. At the high school this year we have seen a drop in enrollment, some of it due to the fact that some registrants are waiting for childcare.

We will be doing a further analysis as to what other factors are contributing to the decline in enrollment at the lower levels of ESL.

**WASC:**

We had a very positive one-day mid-year review. Both of our visiting members were impressed with our progress since their last visit. Once the final committee report is available, I will share it with you. I am certain that we will receive their approval to continue with our six year accreditation.

**Community Relations:**

Karen Martinez from Alpha Public Schools visited our school. She is interested in developing a partnership with us. We are currently working with the local Alpha charter school to offer ESL classes to their parents.

**Upcoming Events:**



- Senior

Personal Education Inquiry and Reflection (PIER) Projects will take place in May. All seniors give a multimedia oral presentation on the student's educational experience and how their life has been transformed through education. I will send out invitations when I get the exact dates.

- End of the Year Family BBQ is Saturday, June 6th
- K & 8<sup>th</sup> grade graduation is June 12<sup>th</sup>
- High School graduation is June 13<sup>th</sup>

## 5.2 Financial Update

An update was presented by John Westerlund & Steve Campos

## 5.3 Facility Update

An overview about getting proposals for the underwriters for the facility project was presented. EP will be working with Pippier Jaffray.

A traffic study was conducted. It will to be reviewed by the school district to see the impact to the community and EP should have feedback on the master plan by the next board meeting.

### **Emmanuel Baptist Lease:**

We are continuing our lease agreement that will allow us to be at EBC until July 2016.

### **149 N. White Rd.:**

Since my last report everything is running smoothly. We continue to work collaboratively on any issues that arise with staff from Alum Rock.

### **Alum Rock Youth Center:**

The City of San Jose has asked that all agencies interested in participating in the re-use of the available community centers submit an RFQ. We have done what we did three years ago, applying to be the lead agency for the Alum Rock Youth Center in collaboration with the Boys and Girls Club. We received a supportive letter of reference from the Youth Connections Foundation, which led the development of the Alum Rock Youth Center and continues to be a very active organization.

### **Future Facilities Plans:**

The district has hired a new Director of Facilities, Daniel Flores. This is good news because for a couple of months, the district was unable to respond to our requests for meetings. Now we will be able to submit our plans, get their input and approval in a timely manner.

## 5.4 Awards For Achievement

The recommendation was made to pursue the Seal of Bi-literacy from State of California. It is usually given at the high school level. E.P. will introduce Awards for the dual language program that will be a pathway to the Seal of Bi-literacy. This will allow for the 6<sup>th</sup> and 8<sup>th</sup> grade students to obtain the awards, and these awards will continue to 12<sup>th</sup> grade.

Dr. Rebeca Burciaga motioned to approve Awards For Achievement. SanJuana Ochoa seconded the motion. The motion was carried.

#### 5.5 Executive Director Performance Review Process

Dr. Rebeca Burciaga will lead the sub committee to start a review process for the Executive Director with 3 board member on the panel. Pablo Reguerin will recuse himself from the Executive Director review process.

#### 5.6 Classified Retirement Plan

The new members of the committee for the Classified Retirement Plan, who will be managing and monitoring the program are Jamie Sandoval, as the Chair, Gricela Espinoza, as Member, SanJuana Ochoa and Patricia as Trustees. Board members acknowledged the resignation of Christina Mireles.

Ms. Lori Ramos motioned to approve the Classified Retirement Plan. Ezequiel Olvera seconded the motion. The motion was carried.

#### 5.7 Consent Agenda

- 5.7.1 Check Registers
- 5.7.2 Charter Safe Resolution
- 5.7.3 Revised Financial Policies

Mr. Ezequiel Olvera motioned to approve the Consent Agenda. Ms. Lori Ramos seconded the motion. The motion was carried.

#### 6.0 Adjournment

The meeting was adjourned at 5:32pm