



**Escuela Popular
Board of Directors Meeting Minutes**

Tuesday, November 12, 2019 – 4:30 PM

This meeting was held at: Escuela Popular
149 N. White Road
San Jose, CA 95127

Board Member	Present	Absent	Board Member	Present	Absent
Pablo Reguerin, Board Chair	x		Maria del Rocio Preciado	x	
San Juana Ochoa, Board Treasurer	x				
Dr. Bernard Gifford, Board Secretary	x				
Mayra Mejia		x			

Also in attendance: Patricia Reguerin, Gricela Espinoza, Daisy Barocio, Zulma Diaz

I. Call to Order		Time																														
The meeting was called to order by the Board President, Pablo Reguerin		4:31 pm																														
II. Roll Call / Attendance																																
See above.																																
III. Public Comment																																
No Public Comments																																
IV. Approval of Minutes of June 18, 2019																																
Motion: San Juan Ochoa Second: Rocio Preciado Vote <table border="1" data-bbox="66 1352 669 1570"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td></td> <td></td> <td></td> <td>x</td> </tr> <tr> <td>Mejia</td> <td></td> <td></td> <td></td> <td>x</td> </tr> <tr> <td>Preciado</td> <td>x</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Member	Yay	Nay	Abstain	Absent	Reguerin	x				Ochoa	x				Gifford				x	Mejia				x	Preciado	x			
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V. Action/Discussion Items																																
5.1 Director's Report	See Board Packet Patricia Reguerin- Reported on Academic Achievement, Retention and Recruitment Efforts, Attendance Update, Facilities Update, Federal Monitoring Update, Human Resources, Retirement Update, Special Education. The board received a presentation on an analysis of current ADA, Enrollment, retention, and recruitment. The process used for monitoring	4:36 pm																														

	and actional taken regarding ADA and enrollment of each academy was also shared.																															
5.2 Financial Update	<p>See Board Packet</p> <p>Peter Laub from Edtec provided the financial update on:</p> <ol style="list-style-type: none"> 1. 2018-2019 Financial Update <ol style="list-style-type: none"> a. 2018-19 Unaudited Actuals b. Debt Covenants 18-19 c. Enrollment & Attendance Update 2. 2019-2020 Financial Update <ol style="list-style-type: none"> a. Budget vs. Actuals b. 2019-20 Forecast Update c. 2019-20 Monthly Cash Balance d. Debt Covenants 19-20 <p>Patricia Reguerin shared principles on what would be taken into consideration when needing to make cuts to balance our budget.</p>	5:19 pm																														
5.3 Engagement of Municipal Financial Advisor	<p>Approve the agreement with Choice Advisors to advise the board on how to proceed with the remaining funds of the facility project.</p> <p>Motion: Bernard Gifford Second: San Juan Ochoa</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td style="text-align: center;">x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td style="text-align: center;">x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td style="text-align: center;">x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Mejia</td> <td></td> <td></td> <td></td> <td style="text-align: center;">x</td> </tr> <tr> <td>Preciado</td> <td style="text-align: center;">x</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	x				Ochoa	x				Gifford	x				Mejia				x	Preciado	x				5:54 pm
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5.4 2019-20 Education Protection Act Spending Plan and Resolution	<p>Approve the 2019-20 Resolution on Education Protection Act Spending Plan.</p> <p>Motion: Bernard Gifford Second: San Juana Ochoa</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td style="text-align: center;">x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td style="text-align: center;">x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td style="text-align: center;">x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Mejia</td> <td></td> <td></td> <td></td> <td style="text-align: center;">x</td> </tr> <tr> <td>Preciado</td> <td style="text-align: center;">x</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	x				Ochoa	x				Gifford	x				Mejia				x	Preciado	x				5:52 pm
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VI. Consent Agenda																																
6.1 Check Registers & CC for June, July, August, September & October 2019 6.2 Approval of 2018-19 Unaudited Actuals	<p>See Board Packet</p> <p>Motion: Bernard Gifford</p>	6:02 pm																														

<p>6.3 Approval of 2019-20 (Tk-8th Grade) Student and Family Handbook Update</p> <p>6.4 Approval of 2019-20 AFLC (9th-12th Grade) Student and Family Handbook Update</p> <p>6.5 Approval of 2019-20 CTC Student and Family Handbook Update</p> <p>6.6 Ratify Settlement Agreement and Mutual Release Agreement with Emmanuel Baptist Church</p> <p>6.7 Ratify Special Education Services Providers' Master Contracts</p> <p style="padding-left: 20px;">6.7.1 Ed Sped Solutions</p> <p style="padding-left: 20px;">6.7.2 Therapy Zone for Kidz</p> <p>6.8 English Learners Reclassification Requirements & Process</p>	<p>Second: San Juan Ochoa</p> <table border="1" data-bbox="683 254 1268 472"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Mejia</td> <td></td> <td></td> <td></td> <td>x</td> </tr> <tr> <td>Preciado</td> <td>x</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	x				Ochoa	x				Gifford	x				Mejia				x	Preciado	x				
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VII. Renewal of Board Member Terms and Office																																
<p>7.0 Renewal of Board Member Terms and Office</p>	<p>Approve the following nominations Pablo Reguerin renewal of term as Chair San Juan Ochoa renewal of term as Treasurer Bernard Gifford renewal of term as Secretary Maria del Rocio Preciado renewal of term as a member</p> <p>Motion: San Juana Ochoa Second: Bernard Gifford</p> <table border="1" data-bbox="683 1255 1247 1474"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td>x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Mejia</td> <td></td> <td></td> <td></td> <td>x</td> </tr> <tr> <td>Preciado</td> <td>x</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	x				Ochoa	x				Gifford	x				Mejia				x	Preciado	x				<p>6:04 pm</p>
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<p>9.0 Adjournment</p>	<p>The meeting was adjourned by the Board President, Pablo Reguerin</p>	<p>6:08 pm</p>																														