



CLASSIFIED VACANCY ANNOUNCEMENT

Title: TEACHER AIDE
FLSA Status: Non-Exempt
Location: 149 N. White Rd, San Jose, CA 95127

We are looking for talented and committed educators to serve as the Teacher Aide for our dual language program. The Teacher Aide works in the classroom setting to support (under direct supervision) teachers by providing instructional assistance to individuals or small groups of students. May provide other support services such as clerical and translation. Assists students by providing for behavioral needs in the delivery of educational services.

POSITION OVERVIEW:

- Under the daily supervision of a teacher, works with individual students or small groups to support learning
- Under the direction of the teacher, assists parents and/or teachers for the purpose of providing instructional support
- Assists in monitoring student in the classroom, playground activities, cafeteria, etc. for the purpose of maintaining a safe and positive learning environment
- Assist teachers and resource staff in implementing special programs
- Confers with teachers, resource staff, and other school personnel concerning programs and materials to meet student needs; alerts teacher to any problems or information concerning students in assigned program

REQUIRED QUALIFICATIONS

- High School Diploma or equivalent. (Required)
- Course work towards a Bachelor's Degree. (Highly Preferred)
- Minimum of one (1) year of classroom management or working with children experience. (Highly Preferred)
- CPR Certification (Required)
- Bilingual in English and Spanish. (Highly Preferred)

COMPENSATION

EP is dedicated to all employees and their families' well-being. EP offers a competitive salary as well as a comprehensive benefits package including medical, dental, vision, and life insurance. Although EP does not post salary structures, we are happy to walk candidates through the compensation package.

Please forward a cover letter, resume, and letters of recommendation to hr@escuelapopular.org. Please note that candidates will only be contacted if selected for an interview.

Escuela Popular is an Equal Opportunity Employer.