

# Early Literacy Support Block Grant 2023–24 Year-to-Date Expenditure Signature Form

Educator Excellence and Equity Division  
California Department of Education

**Local Educational Agency:**

**Implementation Year 3 (2023–24) Grant Reporting Period:**

Quarter 1 (July 1, 2023 – September 30, 2023) Report Due October 31, 2023

Quarter 2 (October 1, 2023 – December 31, 2023) Report Due January 31, 2024

Quarter 3 (January 1, 2024 – March 31, 2024) Report Due April 30, 2024

Quarter 4 (April 1, 2024 – June 30, 2024) Report Due July 31, 2024

**Budget Revision Request:**

A Budget Revision Request Form must be submitted if current planned expenditures exceed 10 percent on any line item. A Budget Revision must be submitted to request carryover of unspent funds. Is a budget revision needed at this time?

Yes  No

**Please submit a signed copy of this Signature Form, along with a completed Grant Expenditure Form (Excel file) to [ELSBGrant@cde.ca.gov](mailto:ELSBGrant@cde.ca.gov).**

*By signing below, you acknowledge you have reviewed the information entered into this Signature Form and the Grant Expenditure Form (attached). By signing below, you acknowledge the data contained in this report is true and accurate, to the best of your knowledge and that any program results are supported by documented deliverables (i.e. professional development/products) on file at the local educational agency.*

**Grant Project Coordinator Name:**

**Grant Project Coordinator Signature:**

**Date Signed (if not included in electronic signature):**

**Fiscal Agent Name:**

**Fiscal Agent Signature:**

**Date Signed (if not included in electronic signature):**