



**Escuela Popular Board of Directors  
Special Meeting Minutes  
Monday, November 25, 2024 – 4:30 PM  
149 N. White Rd., San Jose, CA 9512**

**Additional Call-In Addresses:**

UC Davis Student Affairs, Mrak Hall Rm 476,  
1 Shields Ave, Davis, CA 95616  
316 Washington St., San Jose, CA  
2411 Flora St, Stockton, Ca. 95205

**Zoom**

<https://us02web.zoom.us/j/5512053561?pwd=SQJhS3I3MmZHU01HbFZiaWp3Z2dl.dz09&omn=88268232618>

*Meeting ID: 551 205 3561*

*Passcode: EPBM*

Board Member	Present	Absent	Board Member	Present	Absent
Pablo Reguerin, Board Chair	X		Maria del Rocio Preciado	X	
Sanjuana Ochoa, Board Secretary	X		Dolores I. Alvarado	X	
Dr. Bernard Gifford, Board Treasurer		X	ROBERT ESCOBAR	X	
Mayra Mejia, Vice Chair	X				

Also in attendance: Patricia Reguerin

I. Call to Order	Time																														
The meeting was called to order by the Board Chair, Pablo Reguerin.	4:34																														
II. Roll Call / Attendance																															
See above.	4:34																														
III. Public Comment																															
No public comment.	4:35																														
IV. Approve Minutes from June 25, 2024																															
Motion: Mayra Mejia Second: Sanjuana Ochoa Vote	4:37																														
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Member	Yay	Nay	Abstain	Absent																											
Reguerin	x																														
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Gifford				X																											
Mejia	x																														
Preciado	x																														

**V. Renewal of Board Member Terms and Offices**

Board terms and offices were renewed from November 2024 - November 2025 for the following board members:  
 Pablo Reguerin-Board Chair  
 Mayra Mejia- Vice Chair  
 San Juana Ochoa -Secretary  
 Rocio Preciado- Treasurer

4:38

Motion: Mayra Mejia  
 Second: Rocio Preciado  
 Vote

Member	Yay	Nay	Abstain	Absent
Reguerin	X			
Ochoa	X			
Gifford				X
Mejia	X			
Preciado	X			

**VI. Approve New Board Members**

**6.1 Approve Two New Board Members**

Dolores I. Alvarado and Robert Escobar were voted in as new members for the term of November 2024 - November 2025.

4:47

Motion: Mayra Mejia  
 Second: Sanjuana Ochoa  
 Vote

Member	Yay	Nay	Abstain	Absent
Reguerin	X			
Ochoa	X			
Gifford				X
Mejia	X			
Preciado	X			

**VII. Action/Discussion Items**

**7.1 Financial Update**

See Board Packet

4:56

Peter Laub from Edtec provided the financial update on

1. State Budget Updates
2. 2024-25 Financial Update
3. Debt Service Coverage
4. Exhibits
  - a. YTD Financials
  - b. Cash Flow
  - c. Balance Sheet

<p><b>7.2 Approve Unaudited Actuals for EPCTC</b></p>	<p>Peter Laub from Edtec presented the Unaudited Actuals.</p> <p>Motion: Mayra Mejia Second: Sanjuana Ochoa Vote</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Mejia</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Preciado</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Alvarado</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>ESCOBAR</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Ochoa	X				Gifford				X	Mejia	X				Preciado	X				Alvarado	X				ESCOBAR	X				<p>5:15</p>
Member	Yay	Nay	Abstain	Absent																																						
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<p><b>7.3 Approve Unaudited Actuals for EPAFLC</b></p>	<p>Peter Laub from Edtec presented the Unaudited Actuals.</p> <p>Motion: Mayra Mejia Second: Sanjuana Ochoa Vote</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Mejia</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Preciado</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Alvarado</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>ESCOBAR</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Ochoa	X				Gifford				X	Mejia	X				Preciado	X				Alvarado	X				ESCOBAR	X				<p>5:17</p>
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**VIII. Consent Agenda**

<p><b>8.1. Approve Check &amp; CC Register for June, July, August &amp; September 2024</b></p>	<p>See board packet</p> <p>Motion: Mayra Mejia Second: Rocio Preciado Vote</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Mejia</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Preciado</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Alvarado</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Escobar</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Ochoa	X				Gifford				X	Mejia	X				Preciado	X				Alvarado	X				Escobar	X				<p>5:17</p>
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**IX. Annual Conflict of Interest and Brown Act Training**

<p><b>9.0 ESCUELA POPULAR BROWN ACT/ CONFLICT OF INTEREST TRAINING</b></p>	<p>See Board Packet</p> <p>Paul Minney from Young, Minney &amp; Corr provided training to the board on key legal requirements, focusing on the California Brown Act and Conflict of Interest laws.</p> <p><b>Training Agenda:</b></p> <ol style="list-style-type: none"> <li>1. <b>Understanding the Brown Act</b> <ul style="list-style-type: none"> <li>○ Explanation of the Brown Act’s requirements for open meetings, public participation, and transparency in decision-making.</li> <li>○ Overview of rules regarding agendas, notice requirements, and voting procedures.</li> </ul> </li> <li>2. <b>Understanding Conflict of Interest Laws</b> <ul style="list-style-type: none"> <li>○ Overview of conflict of interest laws, including what constitutes a conflict and how board members must disclose potential conflicts.</li> <li>○ Procedures for recusal and when board members should avoid voting on specific matters.</li> </ul> </li> </ol>	<p>5:18</p>
<p><b>x. Adjournment</b></p>		
<p><b>10.0 Adjournment</b></p>	<p>The meeting was adjourned at 6:16.</p>	<p>6:16</p>

**Board Approved on: 02/10/25**