



Escuela Popular Board of Directors
Regular Meeting Minutes
Monday, February 10, 2025 – 4:30 PM
149 N. White Rd., San Jose, CA 95127

Board Member	Present	Absent	Board Member	Present	Absent
Pablo Reguerin, Chair	X		Maria del Rocio Preciado, Treasurer	X	
Sanjuana Ochoa, Secretary	X		Dolores I. Alvarado		X
Dr. Bernard Gifford		X	Robert Escobar	X	
Mayra Mejia, Vice Chair	X				

Also in attendance: Patricia Reguerin

I. Call to Order	Time																																								
The meeting was called to order by the Board Chair, Pablo Reguerin.	4:45																																								
II. Roll Call / Attendance																																									
See above.	4:45																																								
III. Public Comment																																									
No public comment.	4:46																																								
IV. Approve Minutes from November 25, 2024																																									
Motion: Mayra Mejia Second: Sanjuana Ochoa Vote <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td></td> <td></td> <td></td> <td>x</td> </tr> <tr> <td>Mejia</td> <td>x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Preciado</td> <td>x</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Alvarado</td> <td></td> <td></td> <td></td> <td>x</td> </tr> <tr> <td>Escobar</td> <td></td> <td></td> <td></td> <td>X (at the time of approval)</td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	x				Ochoa	x				Gifford				x	Mejia	x				Preciado	x				Alvarado				x	Escobar				X (at the time of approval)	4:47
Member	Yay	Nay	Abstain	Absent																																					
Reguerin	x																																								
Ochoa	x																																								
Gifford				x																																					
Mejia	x																																								
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Alvarado				x																																					
Escobar				X (at the time of approval)																																					
V. Renewal of Board Member Terms and Offices																																									
Board terms and offices were renewed from November 2024 - November 2025 for the following board members: <ul style="list-style-type: none"> ● Dr. Bernard Gifford ● The board accepted Dolores Alvarado's resignation from the board. Motion: Mayra Mejia Second: Sanjuana Ochoa	4:49																																								

Vote				
Member	Yay	Nay	Abstain	Absent
Reguerin	x			
Ochoa	x			
Gifford				x
Mejia	x			
Preciado	x			
Escobar				x (at the time of approval)

VI. Action/Discussion Items

<p>6.1 Director's Report</p>	<p>See Board Packet</p> <p>Executive Director Patricia Reguerin answered questions from the board regarding the information reported in the Director's Report.</p>	<p>4:50</p>																																			
<p>6.2 Financial Update</p>	<p>See Board Packet</p> <p>Peter Laub from Edtec provided the financial update on the following:</p> <ol style="list-style-type: none"> 1. State Budget Updates 2. 2024-25 Financial Update 3. Debt Service Coverage 4. EPAFLC Petition Budget 5. Exhibits <ol style="list-style-type: none"> a. YTD Financials b. Cash Flow c. Balance Sheet d. EPAFLC Petition Budget and Narrative 	<p>4:58</p>																																			
<p>6.3 Approve Annual Audit</p>	<p>See Board Packet:</p> <p>Peter Laub from Edtec presented the Annual Audit for 23-24. Patricia Reguerin provided information on the finding mentioned in the Audit Report.</p> <p>Motion: Mayra Mejia Second: Sanjuana Ochoa</p> <p>Vote</p> <table border="1" data-bbox="683 1545 1357 1801"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Mejia</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Preciado</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Escobar</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Ochoa	X				Gifford				X	Mejia	X				Preciado	X				Escobar	X				<p>5:11</p>
Member	Yay	Nay	Abstain	Absent																																	
Reguerin	X																																				
Ochoa	X																																				
Gifford				X																																	
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<p>6.4 Approve FY24-25 1st Interim Financial Report for EPAFLC and EPCTC</p>	<p>See Board Packet: Peter Laub from Edtec presented on the 1st Interim Financial Report for EPAFLC and EPCTC.</p> <p>Motion: Mayra Mejia Second: Sanjuana Ochoa Vote</p> <table border="1" data-bbox="683 369 1352 625"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Mejia</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Preciado</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Escobar</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Ochoa	X				Gifford				X	Mejia	X				Preciado	X				Escobar	X				<p>5:16</p>
Member	Yay	Nay	Abstain	Absent																																	
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<p>6.5 Mid-Year LCAP Presentation for EPAFLC and EPCTC</p>	<p>See Board packet:</p> <p>Executive Director Patricia Reguerin presented on the Mid-Year LCAP for both EPAFLC and EPCTC.</p> <p>This presentation provided a mid-year update on the Local Control and Accountability Plan (LCAP), including metrics, expenditures, and implementation progress. It covered available outcome data, highlighted areas where progress was ongoing or unknown, and reviewed mid-year expenditures and actions taken.</p>	<p>5:20</p>																																			
<p>6.6 Program Improvement Plan for EPAFLC</p>	<p>See Board Packet:</p> <p>Executive Director Patricia Reguerin and Principal Olivia Cortes presented the Program Improvement Plan for EPAFLC.</p> <p>Escuela Popular’s Performance Improvement Plan (PIP) focuses on data analysis, challenges, and targeted actions to improve student outcomes and address its Low-Tier charter renewal status. The presentation reviewed key performance trends, subgroup performance, and root causes of underperformance while outlining an action plan for improvement. A major challenge discussed was the misalignment between state assessments in English and the school’s bilingual model, impacting English Learners, who made up 82.3% of enrollment. The presentation emphasized the need for equitable performance measures to accurately reflect student progress.</p>	<p>5:44</p>																																			

	<p>Motion: Rocio Preciado Second: San Juana Ochoa Vote</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Mejia</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Preciado</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Escobar</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Ochoa	X				Gifford				X	Mejia				X	Preciado	X				Escobar	X				
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<p>6.7 EPAFLC Charter Renewal Petition</p>	<p>See Board Packet Executive Director Patricia Reguerin and Principal Olivia Cortes presented the EPAFLC Charter Petition.</p> <p>Escuela Popular Accelerated Family Learning Center's Charter Renewal Petition. The petition included the following key components:</p> <ul style="list-style-type: none"> ● Educational Program: ● Measurable Student Outcomes ● Methods of Assessment ● Governance Structure ● Employee Qualifications ● Health & Safety Policies ● Admissions & Enrollment Policies ● Financial & Operational Plan ● Student Discipline Policies ● Special Education & Student Services <p>Motion:Sanjuana Ochoa Second: Rocio Preciado Vote</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Mejia</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Preciado</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Escobar</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Ochoa	X				Gifford				X	Mejia				X	Preciado	X				Escobar	X				<p>6:09</p>
Member	Yay	Nay	Abstain	Absent																																	
Reguerin	X																																				
Ochoa	X																																				
Gifford				X																																	
Mejia				X																																	
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<p>6.8 MOU with English Together</p>	<p>See Board Packet</p> <p>Executive Director Patricia Reguerin presented on:</p> <p>The Memorandum of Understanding (MOU) between Escuela Popular and English Together outlines their partnership for the remainder of the 2024-25 academic year. The collaboration aimed to enhance English proficiency among Spanish-speaking immigrant parents by integrating:</p> <ul style="list-style-type: none"> • Escuela Popular’s structured educational programs • English Together’s workplace English practice model <p>Motion: Rocio Preciado Second: Robert Escobar</p> <p>Vote</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Mejia</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Preciado</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Escobar</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Ochoa	X				Gifford				X	Mejia				X	Preciado	X				Escobar	X				<p>6:21</p>
Member	Yay	Nay	Abstain	Absent																																	
Reguerin	X																																				
Ochoa	X																																				
Gifford				X																																	
Mejia				X																																	
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<p>6.9 Executive Director Evaluation Process</p>	<p>The board selected three board members to meet to develop the annual evaluation process of the Executive Director. Committee:</p> <ol style="list-style-type: none"> 1. Dr. Bernard Gifford 2. Robert Escbar 3. Mayra Mejia 	<p>6:23</p>																																			
<p>6.10 Approve Updated School Safety Plan</p>	<p>See Board Packet:</p> <p>The board approved the updated School Safety Plan.</p> <p>Motion: Robert Escobar Second: Rocio Preciado</p> <p>Vote</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Mejia</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Preciado</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Escobar</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Ochoa	X				Gifford				X	Mejia				X	Preciado	X				Escobar	X				<p>6:27</p>
Member	Yay	Nay	Abstain	Absent																																	
Reguerin	X																																				
Ochoa	X																																				
Gifford				X																																	
Mejia				X																																	
Preciado	X																																				
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VII. Consent Agenda																																					
<p>7.1 Approve Check & CC Register for October, November, and December 2024</p> <p>7.2 Approve FY 24-25 Special Education Master Contracts</p> <p>7.3 Approve SARC for EP-AFLC and EP-CTC</p> <p>7.4 Approve Employee Handbook</p> <p>7.5 Approve Updated Student Handbook</p> <p>7.6 Approve Updated Conflict of Interest Code</p>	<p>See Board Packet</p> <p>Motion: Robert Escobar Second: Rocio Preciado</p> <p>Vote</p> <table border="1" data-bbox="683 373 1354 630"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Reguerin</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ochoa</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gifford</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Mejia</td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Preciado</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Escobar</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Reguerin	X				Ochoa	X				Gifford				X	Mejia				X	Preciado	X				Escobar	X				6:28
Member	Yay	Nay	Abstain	Absent																																	
Reguerin	X																																				
Ochoa	X																																				
Gifford				X																																	
Mejia				X																																	
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Escobar	X																																				
VIII. Closed Session																																					
<p>8.1: Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9: One case</p>		6:35																																			
IX. Report Out Of Closed Session on Any Action Taken																																					
9.1 No action taken.																																					
X. Adjournment																																					
10.0 Adjournment	The meeting was adjourned at 7:00 pm	7:00																																			

Board Approved on: 04/21/25