



Now Hiring: Student Engagement Specialist

Position Title: Student Engagement Specialist

FLSA Status: Classified / Exempt

Location: 149 N. White Rd, San Jose, CA 95127

ABOUT ESCUELA POPULAR

Founded in 1986, Escuela Popular (EP) is a grassroots, community-based charter school that has grown to serve over 800 students in East San Jose. Our culturally rich programs focus on serving Latino and Spanish-speaking families, offering:

- A K–8 Elementary School implementing a Two-Way Dual Language Immersion program with Spanish as the target language.
- A high school program for students under 19 years of age.
- An adult high school program for learners over 19, which includes childcare for parents pursuing their education.

EP is committed to educational equity and empowering students through bilingualism, academic excellence, and holistic support.

POSITION OVERVIEW

We are seeking a Student Engagement Specialist to join our team and support adult learners in achieving both academic success and personal growth. This position plays a vital role in building connections between students, their families, the school, and the community. The Specialist will design and lead workshops, coordinate events, and provide resources that help students thrive in and outside the classroom.

This is a dynamic role for someone passionate about education, community engagement, and student well-being.

This position requires working on the evening shift at least 3 times per week, possibly more depending on the need.



KEY RESPONSIBILITIES

- Provide individual and group support to adult learners, addressing academic, social, and emotional needs.
 - Connect students and families with school and community resources.
 - Organize and facilitate workshops on topics such as parenting, communication, workplace readiness, emotional wellness, and access to healthcare.
 - Support crisis response efforts for students experiencing socio-emotional distress.
 - Plan and coordinate community engagement events (e.g., Community Nights, School Pantry distributions, Mercadito).
 - Build partnerships with external organizations to enhance student and family support.
 - Collaborate with teachers, staff, and community partners to monitor student progress and strengthen engagement.
 - Provide training and guidance to staff on student support and engagement best practices.
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DESIRED CHARACTERISTICS

- A collaborative team player open to feedback and continuous improvement.
 - Culturally competent with a belief in the power of bilingual education.
 - Views families as partners in education and builds strong relationships with them.
 - Willing to go above and beyond to ensure student learning and well-being.
 - Supports diverse learners with empathy and responsiveness.
 - Strong communication, organizational, and problem-solving skills.
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REQUIRED QUALIFICATIONS

- Bachelor's Degree in Education, Social Work, Psychology, or a related field (Required)
 - Two (2+) years of community outreach experience, particularly with families experiencing trauma or crisis. (Highly Preferred)
 - CPR Certification (Required)
 - Bilingual in English and Spanish (Highly Preferred)
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COMPENSATION & BENEFITS

- Compensation: Starting salary ranges from \$72,700 - \$80,793 annually, depending on experience.
- Paid sick and vacation leave



- Holiday Pay
 - Ongoing professional development
 - Supportive, mission-driven school culture
 - Comprehensive benefits include: Medical, dental, vision, and life insurance
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HOW TO APPLY

Please email the following to hr@escuelapopular.org:

- Cover Letter
- Resume
- Copy of a valid California credential
- Two letters of recommendation

Only candidates selected for interviews will be contacted.

Escuela Popular is an Equal Opportunity Employer.