



Immigration Enforcement Notification Procedure

(SB 98 Compliance)

Purpose:

In accordance with California **Senate Bill 98**, **Escuela Popular** is committed to protecting the safety and well-being of students, staff, and the entire school community. If immigration enforcement is confirmed on or near campus, **Escuela Popular** will act promptly and carefully to notify the appropriate parties while safeguarding the rights and emotional security of students and families.

Procedure:

1. Immediate Verification

The site administrator or designee will verify the presence of immigration enforcement on the school grounds through direct observation or confirmation from law enforcement or the district office

2. Internal Notification

Once confirmed, the site administrator or designee will immediately notify the executive director.

The executive director and the administration will determine next steps and support site-level response, including student supervision and well-being.

3. Parent/Guardian Notification

Escuela Popular administration or designee will issue an emergency notification through the Power School System as soon as it is safely possible once the presence of immigration enforcement is confirmed.

The message will be concise, factual, and supportive, prioritizing safety while avoiding the release of sensitive or personally identifying information.

Sample Message:

Subject: Important Safety Notification from Escuela Popular

This is an important message from **Escuela Popular**. Immigration enforcement has been confirmed in the vicinity of **Escuela Popular**. All students and staff are safe, and we are implementing our safety protocols to protect and support our school community.

Please know our priority is the safety and well-being of all students and staff. Additional information or instructions will be shared as they become available.

For questions or support, please call 408-275-7191

4. Staff Notification

Simultaneous notification will be sent to staff using the same emergency notification system listed above to ensure that teachers, administrators, and support staff are informed and can respond appropriately.

5. Ongoing Communication

Escuela Popular will continue to provide updates through the established emergency communication channels as appropriate and safe to do so.